



# INSTITUTE OF HEALTH SCIENCES

(A Unit of Margdarsi)

Office: N-2/41, I.R.C Village, Nayapalli, Bhubaneswar – 751015, Ph.:0674-2553640, 2550054

Campus: Chandaka, Bhubaneswar, Khordha, Odisha, pin: 754005, E-mail: ihsbbsr@margdarsi.org, web: www.ihsindia.org

## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

IHS/IQAC/09/2022

20th December '2022

### **NOTICE**

A Meeting of Internal Quality Assurance Cell (IQAC) for the planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities shall be held on 7<sup>th</sup> January 2023 (04:00 PM- 05:00 PM) at Meeting Hall, IHS, Chandaka, Bhubaneswar-751024. All the members are requested to attend the meeting.

#### **Agenda:**

1. Approval of Previous meeting Minutes
2. Collaborative ISAM conclave 2023
3. Fires safety prerequisites
4. Healthy Environment in campus
5. Facilitating students opting for higher studies
6. Patient oriented clinics
7. Events Organized and conducted by Alumni
8. Vote of Thanks

Chairman, IQAC

#### **Copy to:**

1. Governing Body IHS
2. All Members of IQAC



IHS

# INSTITUTE OF HEALTH SCIENCES

(A Unit of Margdarsi)

Office: N-2/41, I.R.C Village, Nayapalli, Bhubaneswar – 751015, Ph.:0674-2553640, 2550054

Campus: Chandaka, Bhubaneswar, Khordha, Odisha, pin: 754005, E-mail: ihsbbsr@margdarsi.org, web: www.ihsindia.org

## The following members are requested to attend meeting

Sl. no	Name	Designation	Signature
1	Prof. Satyanarayan Mahapatra	Chairperson	
2	Mrs. Nalini Mohanty	NAAC coordinator	
3	Mr. Balaram Nahak	Superintendent	
4	Mrs. Subhasmita Sahoo	Principal	
5	Mr. Manoj Kumar Singh	Deputy-Director Clinical	
6	Dr. Priyadarshini Mishra	Co-coordinator	
7	Mr. P. C. Sahoo	Member	
8	Mr. Sanjay Kumar Nayak	Member	
9	Dr. Srinivas Dorsala	Member	
10	Dr. Santosh Mishra	Member	
11	Dr. Thandaram Banjara	Member	
12	Mr. Ashok Priyadarshan	Member	
13	Mr. Manoranjan Mishra	Member	
14	Mr. Amulya Kumar Panda	Member	
15	Mr. Debendra Dehury	Others	
16	Mrs. Seema Rai	Others	
17	Ms. Soumya Priyadarshini	Others	





IHS

# INSTITUTE OF HEALTH SCIENCES

(A Unit of Margdarsi)

Office: N-2/41, I.R.C Village, Nayapalli, Bhubaneswar – 751015, Ph.:0674-2553640, 2550054

Campus: Chandaka, Bhubaneswar, Khordha, Odisha, pin: 754005, E-mail: ihsbbsr@margdarsi.org, web: www.ihsindia.org

## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

IHS/IQAC/08/2022

13th July '2022

### **NOTICE**

A Meeting of Internal Quality Assurance Cell (IQAC) for the planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities shall be held on 16th July 2022(( 03:00 PM- 05:00 PM) at Meeting Hall, IHS, Chandaka, Bhubaneswar-751024. All the members are requested to attend the meeting.

#### **Agenda:**

1. Approval of Previous meeting Minutes
2. Release of Journals & Indexing
3. Planning for new session 2022-23
4. Internship of students
5. Update on hospital management
6. Reconstitution of Ethical committee and its Meeting Updates
7. Events Organized and conducted by Alumni
8. Vote of Thanks

Chairman, IQAC

#### **Copy to:**

1. Governing Body IHS
2. All Members of IQAC



# INSTITUTE OF HEALTH SCIENCES

(A Unit of Margdarsi)

IHS

Office: N-2/41, I.R.C Village, Nayapalli, Bhubaneswar – 751015, Ph.:0674-2553640, 2550054

Campus: Chandaka, Bhubaneswar, Khordha, Odisha, pin: 754005, E-mail: ihsbbsr@margdarsi.org, web: www.ihsindia.org

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### MINUTES OF THE 8<sup>th</sup> IQAC MEETING

DATED -18<sup>th</sup> july ,2022

VENUE: Meeting Hall, IHS, Chandaka, Bhubaneswar-751024

	Sr. No	Name of the Participants	Designation	Signature
Committee members & others present	1.	Prof. Satanarayan Mahapatra	Chairperson	
	2.	Mrs. Nalini Mohanty	NAAC coordinator	
	3.	Mr. Balaram Nahak	Superintendent	
	4.	Ms Subhasmita Sahoo	Principal	
	5.	Mr. Manoj Ku. Singh	Deputy-director clinical	
	6.	Dr. Priyadarshini Mishra	Co-coordinator	
	7.	Mr. P. C. Sahoo	Member	
	8.	Mr. Sanjay Kumar Nayak	Member	
	9.	Dr Srinivas Dorsala	Member	
	10.	Mrs. Sonal Daniel	Member	
	11.	Mr. Ashok Priyadarsan	Member	



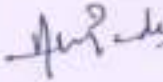
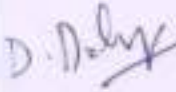
# INSTITUTE OF HEALTH SCIENCES

(A Unit of Margdarsi)

IHS

Office: N-2/41, I.R.C Village, Nayapalli, Bhubaneswar – 751015, Ph.:0674-2553640, 2550054

Campus: Chandaka, Bhubaneswar, Khordha, Odisha, pin: 754005, E-mail: ihsbbsr@margdarsi.org, web: www.ihsindia.org

	12. Mr. Manoranjan Mishra	Member	 
	13. Mr. Amulya ku Panda	Member	
	14. Mr. Debendra Dehury	Others	
	15. Mrs. Seema Rai	Others	
Leave / Absence:			





# INSTITUTE OF HEALTH SCIENCES

(A Unit of Margdarsi)

IHS

Office: N-2/41, I.R.C Village, Nayapalli, Bhubaneswar – 751015, Ph.:0674-2553640, 2550054

Campus: Chandaka, Bhubaneswar, Khordha, Odisha, pin: 754005, E-mail: ihsbbsr@margdarsi.org, web: www.ihsindia.org

S. No.	AGENDA	DISCUSSION	DECISIONS/ ACTION TAKEN	RESPONSIBILITY
1.	Approval of last IQAC meeting.	The minutes of last meeting were read, Discussed and approved.	The documents submitted by assigned officials are approved and instructions were passed for implementation with Immediate effect.	IQAC Coordinator to ensure the implementation
2	Release of Journals & Indexing	Our three journal named 1.ISAM journal 2. Indian journal of communication sciences 3.Indian journal of Physical Rehabilitation Are scheduled to be released on 14 <sup>th</sup> august in the event Authority The Process of indexing has been started.	The manuscripts should be collected, compiled and send for review and ready for publication by July 30 <sup>th</sup>	Journal coordinators -Ms Niharika Dash & Dr Priyadarshini Mishra should ensure the implementation
3	Planning for new session 2022-23	Academic calendar to be made looking into all prerequisites Activities to be scheduled priorly and necessary action for the same to be taken at the earliest	To be submitted at the earliest	
2.	Update on AQAR 20-21	The AQAR 20-21 has been compiled only few documentation remaining because of technical issues as soon as it gets resolved it will be uploaded.	The documents submitted by assigned Officials are approved and handed over to IT team for updation in our website after which submission will be done	Mr Debendra Dehury to look into updating on our website IQAC Coordinator to ensure the implementation
3.	Reconstitution of IQAC members	New members to be inducted due to change of guard of few members	1.Dr. Srinivas Dorasala 2.Dr. Santosh Mishra 3.Mrs. Subhasmita Sahoo 4.Mr. Thandaram Banjara This members are suggested by members of IQAC	IQAC
4.	Faculty should try for Net exam and work towards enrollment in research programs	All faculties are here with notified about the Net exam and should work towards enrollment in research Program	All Faculties shall work towards with immediate effect.	Principal & HOD of Departments

*Rushu*



# INSTITUTE OF HEALTH SCIENCES

(A Unit of Margdarsi)

Office: N-2/41, I.R.C Village, Nayapalli, Bhubaneswar – 751015, Ph.:0674-2553640, 2550054

Campus: Chandaka, Bhubaneswar, Khordha, Odisha, pin: 754005, E-mail: ihsbbsr@margdarsi.org, web: www.ihsindia.org

5	ISAM Conclave 2022	ISAM Conclave 2022 is being organized	All the ground works done and the registration is to be initiated	Department of audiology and speech
6.	Scheduling of All IQAC meeting	1.16.07.2022 2.22.12.2022 3.18.03.23 The above dates have been finalized for next IQAC meeting	This is framed accordance to quarterly schedule	Members of IQAC
7.	Posting and clinical training of students	The students Posting to be enhanced at various Mou centres and hospitals at the earliest	Training coordinator is asked to activate the process and do the need full.	Mr. Amulya Ku. Panda
8.	Update on ICT-LMS platform	Updation of our patient data base into ICT-LMS Platform	IT incharge will look into the smooth updating of the platform	Deputy director clinicals, I.H.S
9.	Vote of Thanks	On behalf of the IQAC Dr. Priyadarshini Mishra coordinator conveyed vote of thanks to Chairman and all members for attending the meeting and suggestions		

*Pustio*

## Copy to:

1. All Members of IQAC
2. All Faculties
3. All Assigned official
4. Chairman IQAC

*Singh*  
Director  
Institute of Health Sciences  
Bhubaneswar





IHS

# INSTITUTE OF HEALTH SCIENCES

(A Unit of Margdarsi)

Office: N-2/41, I.R.C Village, Nayapalli, Bhubaneswar – 751015, Ph.:0674-2553640, 2550054

Campus: Chandaka, Bhubaneswar, Khordha, Odisha, pin: 754005, E-mail: ihsbbsr@margdarsi.org, web: www.ihsindia.org

## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

IHS/IQAC/07/2022

10th march '2022

### **NOTICE**

A Meeting of Internal Quality Assurance Cell (IQAC) for the planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities shall be held on 12th March 2022[( 03:00 PM- 05:00 PM) at Meeting Hall, IHS, Chandaka, Bhubaneswar-751024. All the members are requested to attend the meeting.

#### **Agenda:**

1. Approval of Previous meeting Minutes
2. Update on AQAR 20-21
3. Reconstitution of IQAC Faculty & student members
4. Faculty should try for Net exam
5. ISAM Conclave 2022
6. Scheduling of All IQAC meeting
7. Posting and clinical training of students
8. Update on ICT-LMS platform
9. Vote of Thanks

Chairman, IQAC

#### **Copy to:**

1. Governing Body IHS
2. All Members of IQAC





# INSTITUTE OF HEALTH SCIENCES

(A Unit of Margdarsi)

IHS

Office: N-2/41, I.R.C Village, Nayapalli, Bhubaneswar - 751015, Ph.: 0674-2553640, 2550054

Campus: Chandaka, Bhubaneswar, Khordha, Odisha, pin: 754005, E-mail: ihsbbsr@margdarsi.org, web: www.ihsindia.org

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE 7th IQAC MEETING,			
DATED -12 <sup>th</sup> March, 2022			
VENUE: Meeting Hall, IHS, Chandaka, Bhubaneswar-751024			
Committee members & others present	Sr. No	Name of the Participants	Designation
	1.	Prof. Satanarayan Mahapatra	Chairperson
	2.	Mrs. Nalini Mohanty	Program Director
	3.	Dr. Sibananda Mishra	Principal
	4.	Mr. Manoj Ku. Singh	Deputy-director clinical
	5.	Mr. Balaram Nahak	Superintendent
	6.	Dr. Priyadarshini Mishra	Co-coordinator
	7.	Mr. P. C. Sahoo	Member
	8.	Mr. Sanjay Kumar Nayak	Member
	9.	Mrs. Sonal Daniel	Member
	10.	Mr. Ashok Priyadarshan	Member
	11.	Mr. Manoranjan Mishra	Member
	12.	Mr. Amulya ku Panda	Member
Leave / Absence:			

**IHS**

# INSTITUTE OF HEALTH SCIENCES

(A Unit of Margdarsi)

Office: N-2/41, I.R.C Village, Nayapalli, Bhubaneswar – 751015, Ph.:0674-2553640, 2550054

Campus: Chandaka, Bhubaneswar, Khordha, Odisha, pin: 754005, E-mail: ihsbbsr@margdarsi.org, web: www.ihsindia.org

S. No.	AGENDA	DISCUSSION	DECISIONS/ ACTION TAKEN	RESPONSIBILITY
1.	Approval of last IQAC meeting.	The minutes of last meeting were read, Discussed and approved.	The documents submitted by assigned officials are approved and instructions were passed for implementation with immediate effect.	IQAC Coordinator to ensure the implementation
2.	Update on AQAR 20-21	The AQAR 20-21 has been compiled only few documentation remaining because of technical issues as soon as it gets resolved it will be uploaded.	The documents submitted by assigned Officials are approved and handed over to IT team for updation in our website after which submission will be done	Mr Debendra Dehury to look into updating on our website IQAC Coordinator to ensure the implementation
3.	Reconstitution of IQAC members	New members to be inducted due to change of guard of few members	1.Dr. Srinivas Dorasala 2.Dr. Santosh Mishra 3.Mrs. Subhasmita Sahoo 4.Mr. Thandaram Banjara This members are suggested by members of IQAC	IQAC
4.	Faculty should try for Net exam and work towards enrollment in research programs	All faculties are here with notified about the Net exam and should work towards enrollment in research Program	All Faculties shall work towards with immediate effect.	Principal & HOD of Departments
5	ISAM Conclave 2022	ISAM Conclave 2022 is being organized	All the ground works done and the registration is to be initiated	Department of audiology and speech
6.	Scheduling of All IQAC meeting	1.16.07.2022 2.29.10.2022 3.25.02.23 The above dates have been finalized for next IQAC meeting	This is framed accordance to quarterly schedule	Members of IQAC



**IHS**

# INSTITUTE OF HEALTH SCIENCES

(A Unit of Margdarsi)

Office: N-2/41, I.R.C Village, Nayapalli, Bhubaneswar - 751015, Ph.:0674-2553640, 2550054

Campus: Chandaka, Bhubaneswar, Khordha, Odisha, pin: 754005, E-mail: [ihscbsr@margdarsi.org](mailto:ihscbsr@margdarsi.org), web: [www.ihcindia.org](http://www.ihcindia.org)

7.	Posting and clinical training of students	The students Posting to be enhanced at various Mou centres and hospitals at the earliest	Training coordinator is asked to activate the process and do the need full.	Mr. Amulya Ku. Panda
8.	Update on ICT-LMS platform	Updation of our patient data base into ICT-LMS Platform	IT incharge will look into the smooth updating of the platform	Deputy director clinicals, I.H.S
9.	Vote of Thanks	On behalf of the IQAC Dr. Priyadarshini Mishra coordinator conveyed vote of thanks to Chairman and all members for attending the meeting and suggestions		

Copy to:

1. All Members of IQAC
2. All Faculties
3. All Assigned official
4. Chairman IQAC

*P. Mishra*



IHS

# INSTITUTE OF HEALTH SCIENCES

(A Unit of Margdarsi)

Office: N-2/41, I.R.C Village, Nayapalli, Bhubaneswar – 751015, Ph.:0674-2553640, 2550054

Campus: Chandaka, Bhubaneswar, Khordha, Odisha, pin: 754005, E-mail: ihsbbsr@margdarsi.org, web: www.ihsindia.org

## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

IHS/IQAC/06/2021

20th Nov'2021

### **NOTICE**

A Meeting of Internal Quality Assurance Cell (IQAC) for the planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities shall be held on 20th Nov 2021( 03:00 PM- 05:00 PM) at Meeting Hall, IHS, Chandaka, Bhubaneswar-751024. All the members are requested to attend the meeting .

Agenda:

1. Approval of Previous meeting Minutes
2. AQAR 20-21 submission
3. International & National Collaboration
4. IQAC Faculty & student members
5. Conduction of seminar/workshop by IQAC
6. ISAM Conference 2022
7. Inputs from student members
8. Planning for orientation program for faculty
9. Vote of Thanks

Chairman, IQAC

Copy to:

1. Governing Body/IHS
2. All Members of IQAC



**IHS**

# INSTITUTE OF HEALTH SCIENCES

(A Unit of Margdarsi)

Office: N-2/41, I.R.C Village, Nayapalli, Bhubaneswar - 751015, Ph.:0674-2553640, 2550054

Campus: Chandaka, Bhubaneswar, Khordha, Odisha, pin: 754005, E-mail: ihsbbsr@margdarsi.org, web: www.ihsindia.org

## INTERNAL QUALITY ASSURANCE

### CELL (IQAC)

MINUTES OF THE 6th IQAC MEETING,				
DATED -20 <sup>th</sup> November, 2021				
VENUE: Meeting Hall, IHS, Chandaka, Bhubaneswar-751024				
Committee members & others present	Sr. No	Name of the Participants	Designation	Signature
	1.	Prof. Satanarayan Mahapatra	Chairperson	
	2.	Mrs. Nalini Mohanty	Program Director	
	3.	Dr. Sibananda Mishra	Principal	
	4.	Dr. Priyadarshini Mishra	Co-ordinator	
	5.	Mr. P. C. Sahoo	Member	
	6.	Mr. Sanjay Kumar Nayak	Member	
	7.	Mr. Bhowmick Kandpal	Member	
	8.	Mrs. Sonal Daniel	Member	
	9.	Mr. Ashok Priyadarshan	Member	
	10.	Mr. Manoranjan Mishra	Member	
	11.	Mr. Dibyajyoti Nayak	Member	
	12.	Mr. Amulya ku Panda	Member	
	13.	Mr. Manoj Kumar	Member	
Leave / Absence:	One			

**IHS**

# INSTITUTE OF HEALTH SCIENCES

(A Unit of Margdarsi)

Office: N-2/41, I.R.C Village, Nayapalli, Bhubaneswar – 751015, Ph.:0674-2553640, 2550054

Campus: Chandaka, Bhubaneswar, Khordha, Odisha, pin: 754005, E-mail: ihsbbsr@margdarsi.org, web: www.ihsindia.org

S. No.	AGENDA	DISCUSSION	DECISIONS/ ACTION TAKEN	RESPONSIBILITY
1.	Approval of last IQAC meeting.	The minutes of last meeting were read, discussed and approved.	The documents submitted by assigned officials are approved and instructions were passed for implementation with immediate effect.	IQAC Coordinator to ensure the implementation
2.	AQAR 20-21 submission	This report is a NAAC mandated one. Prompt submission of AQAR is a prerequisite for next cycle of NAAC accreditation. NAAC has introduced a new online format from 2018-19 onwards which is very much similar to NAAC SSR itself. It involves voluminous data collection including evidences and uploading. Unless an online portal is created this will not be possible. IQAC and technical team shall create an AQAR portal immediately so that data pertaining to 2020-21 are collected without any further delay. The readiness of the documentation work to be verified by the official assigned	The documents submitted by assigned Officials are approved and handed over for submission.	IQAC Coordinator to ensure the implementation
3.	National collaboration	Initiatives for collaborative activities to be made with: 1. AIISH, Mysore 2. AIIMS, Bhubaneswar 3. Aswini Hospital, Cuttack 4. Salus University, Pennsylvania, USA	The formal documents are ready to be send for the collaborative activity	Mrs Subhasmita Sahoo, Mrs Sonal Daniel & IQAC



**IHS**

# INSTITUTE OF HEALTH SCIENCES

(A Unit of Margdarsi)

Office: N-2/41, I.R.C Village, Nayapalli, Bhubaneswar – 751015, Ph.:0674-2553640, 2550054

Campus: Chandaka, Bhubaneswar, Khordha, Odisha, pin: 754005, E-mail: ihsbbsr@margdarsi.org, web: www.ihsindia.org

4.	IQAC faculty & student member	One new faculty & student members are drafted into IQAC	1.Mrs. Sonal Daniel 2.Mr. Ashok Priyadarsan Welcomed to the committee	IQAC
5	Conduction of seminar/workshop by IQAC	IQAC will be conducting seminars – 2 per annum.	All Faculties, Departments organizing seminars on general topics like gender sensitivity, pedagogy, and discipline etc. shall include IQAC as one of the partners. With immediate effect.	Principal & HOD of Departments
6.	ISAM international conference 2022	ISAM international conference 2022 is being organized	All the ground works done and the registration is to be initiated	Department of audiology and speech
7.	Inputs from student members	Suggested to make students more involved and focused in non academic ,extra curricular activities 1. Management should emphasize student clubs and its activities 2. Insisting student to contribute more in ideation hub and work towards collaborative activities to get their dream job 3. Suggested to make students aware of facilities available in campus and other departments	The points to be focused as per decided were to be focused upon and action to be taken at the earliest	Principal ,I.H.S
8.	Planning for orientation program for faculty may be planned at the start of academic year	Planning for orientation program for faculty may be planned at the start of academic year at department level	Principal will look into the smooth conduction of orientation program for faculties	Principal ,I.H.S

**IHS**

# **INSTITUTE OF HEALTH SCIENCES**

**(A Unit of Margdarsi)**

Office: N-2/41, I.R.C Village, Nayapalli, Bhubaneswar – 751015, Ph.:0674-2553640, 2550054

Campus: Chandaka, Bhubaneswar, Khordha, Odisha, pin: 754005, E-mail: ihsbbsr@margdarsi.org, web: www.ihsindia.org

9.	Vote of Thanks	On behalf of the IQAC Dr. Priyadarshini Mishra coordinator conveyed vote of thanks to Chairman and all members for attending the meeting and suggestions		
----	----------------	--	--	--

## **Copy to:**

1. All Members of IQAC
2. All Faculties
3. All Assigned official
4. Chairman IQAC

Director  
Institute of Health Sciences  
Bhubaneswar